

**Roseau River 1W1P Policy Committee**  
**October 15, 2021**  
**Roseau River Watershed District office**

Attendees: SWCD Supervisors John Gaukerud and Ulrik Aaskov; Roseau County Commissioner Roger Falk; RRWD Managers Jason Braaten and LaVerne Voll; RRWD Administrator Tracy Halstengard; RRWD Watershed Specialist Torin McCormack; SWCD District Technician Janine Lovold; BWSR Board Conservationist Matt Fischer.

Janine opened the meeting at 9:00 a.m. The group proceeded with introductions, discussion on the purpose of the meeting and reviewed the agenda.

**Bylaws:** The group reviewed the draft By-laws.

- Article II, #2 – the group chose option B of the template
- The group chose to remove advisory committee language

A **motion** was made by John, seconded by Roger to approve the Bylaws. Motion carried.

**Election of Officers:**

- Chairperson – Roger was nominated as Chairperson. A **motion** was made by John, seconded by Jason to elect Roger as the Chairperson. Motion carried.
- Vice-Chair – John was nominated for Vice-Chair. A **motion** was made by Jason, seconded by Roger to elect John as Vice-Chair. Motion carried.
- Secretary – LaVerne was nominated as Secretary. A **motion** was made by Jason, seconded by John to elect LaVerne as Secretary. Motion carried.
- A **motion** was made by Jason, seconded by John to assign Secretary's duties to the steering committee. Motion carried.

**Schedule:** The group set the Policy Committee meeting day as the second Thursday of the month at 8:00 a.m. The group agreed that email meeting notification was the preferred communication.

**Summary of 1W1P Process:** The group watched a series of three videos provided by BWSR outlining the process. There was a question and answer session following each video.

**Break:**

There was discussion on the formula used to determine implementation funding on public lands. An effort to get the formula adjusted through a BWSR or Red River Watershed Management Board resolution was discussed.

### **Work Plan, Timeline, Budget, & HEI Scope of Services:**

- Roseau SWCD will be fiscal agent.
- RRWD will be administrative lead.

After reviewing the documents, a **motion** was made by LaVerne, seconded by John to approve the Work Plan, Timeline, Budget and hire HEI as plan consultant. Motion carried.

### **Update on Process and Looking Ahead**

- Plan development notifications were sent out. Comments are due November 17.
- Tracy and Janine will check on available dates for the Roseau City Center and begin planning the kick-off meeting.
- The draft Advisory Committee list was reviewed. It was recommended that Jodi Goerzen, District Manager for the Seine-Rat-Roseau Watershed District, be added to the Advisory Committee.
- The Steering Team will begin a list of Resources and Issues in the upcoming months.

### **Next Meeting:**

The next meeting date is undetermined for now until the beginning plan development stages are completed. Meetings will generally occur every other month as needed.

### **Adjournment:**

The meeting adjourned at 11:34 a.m. on a **motion** made by John, seconded by LaVerne, and carried unanimously.